



Australian
National
University



ANU College of Law Internship Program

Information for Hosts

Overview

The ANU College of Law Internship Program offers Bachelor of Laws (Honours), Juris Doctor, Master of Laws and Master of International Law and Diplomacy students an opportunity to learn from leaders in the profession, gain experience in the broad spectrum of practice, deepen their awareness of potential career opportunities and carry out a law-based research project in a legal professional workplace for credit towards their degree.

Designed to help students realise the potential of their university learning through real-world application and workplace research experience, the program offers placements with a variety of partnered organisations such as government departments and agencies, private law firms and companies, legal aid, legal advocacy and community law providers, and non-government organisations. Internships are flexible and enable students to be hosted in operational face-to-face roles or virtually in a research-intensive capacity.

Why host an intern from ANU College of Law?

ANU attracts exceptional students who are passionate about justice and using their knowledge to make a positive contribution to the world.

For hosts, this program is an opportunity to:

- Access and evaluate potential future talent from a pool of high-achieving law students;
- Gain fresh perspectives, ideas and innovation on new and existing projects;
- Develop lasting relationships and enhance their profile with talented and committed law students;
- Mentor and shape the next generation of law professionals;
- Increase their familiarity with the research and teaching expertise at ANU Law and open creative avenues for longer-term institutional collaborations.

Nature of internship

The nature of the work conducted by the intern will depend on the organisation. Host organisations are expected to provide an experience that is authentic which means the type of work for each intern will vary from placement to placement. Interns may spend time shadowing members of staff in various roles, contributing in an assisting capacity to a range of administrative or operational activities.

Interns may also be asked to participate as a team member on a research project for the duration of the internship – an ongoing project or one that is completed during the internship. Interns may be assigned to an individual research project working under

direction, which can be completed during the internship. Alternatively, the placement may be a combination of these activities.

Internships can be undertaken in-person, remotely or in a hybrid mode, depending on the needs of the host organisation

Role of professional supervisor

The host organisation must provide the student with a professional supervisor who has a legal background and or professional experience in the legal field (e.g. legal counsel, solicitors, barristers, mediator, arbitrator, government official, etc.).

The professional supervisor is responsible for supervising the activities of the student during the internship and to ensure that the student has a meaningful workplace experience in accordance with the expectations and protocols of the workplace, the legal profession and the ANU. They are not required to supervise the student's research paper unless they wish to.

Duration and dates of internship

For Semester 1 and Semester 2, students will be completing their internship (a minimum of 96 hours) over a 12-week period; equivalent to 1 day per week. Please note that the 12-week period includes a two-week mid-semester break where students may choose to make-up hours or utilise them as a study break.

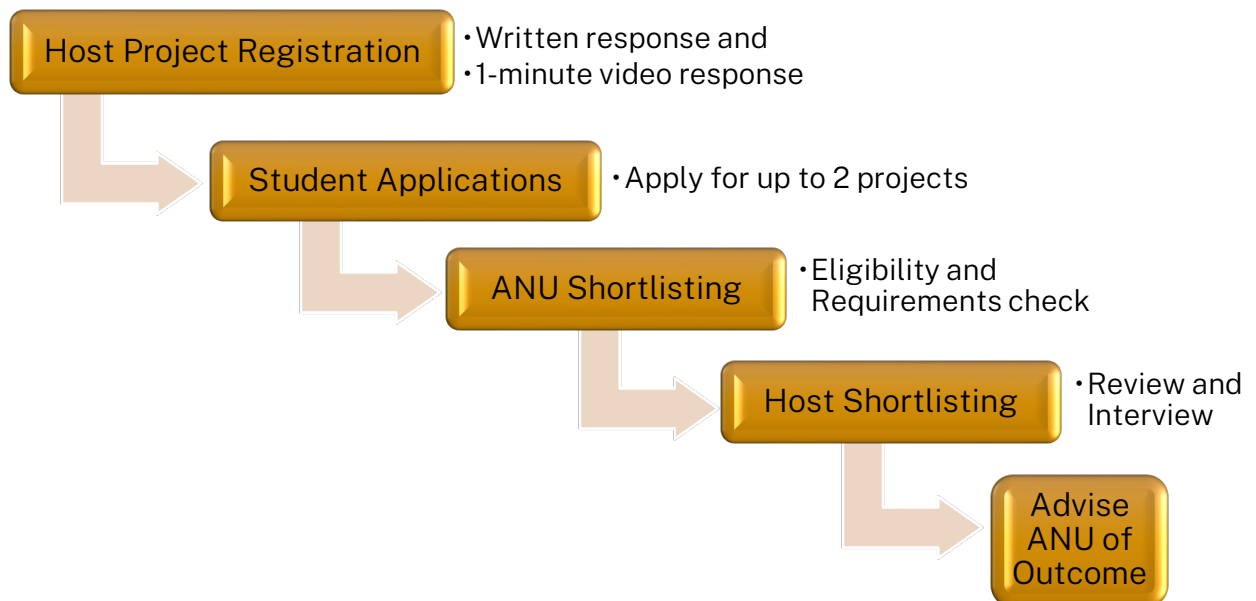
Internships can be undertaken in the form of full-time or part-time hours during non-standard sessions (Summer and Winter). The distribution of the 96 hours for the internship is negotiable between the internship host and the student.

	Start Date	End Date
Summer	November	February
Semester 1	February	May
Winter	June	July
Semester 2	July	October

Selection process

The ANU College of Law will manage the registration and application process based on the host's professional needs and requirements.

Hosts will be provided with a shortlist of the very best applications from which they have complete freedom to select their intern(s). Hosts may conduct interviews with their preferred candidates to help with the decision-making process. Even if a host registers an opportunity, they are not obligated to take a student if none are deemed suitable.



Assessment

The primary academic assessment item is a research paper that the intern must develop, research and draft. The research project may be a topic of the student's choice and may be multi-disciplinary, but it must have a strong law element and must relate to work completed during their internship. Detailed assessment requirements can be provided upon request.

Legal Requirements

Internship Agreement

The host organisation is required to sign the ANU College of Law Internship Agreement which, among other things, addresses Intellectual Property (IP), confidentiality, insurance and the obligations of all parties. The relevant agreement will be forwarded to the host organisation as they engage in the Internship Program. An ANU College of Law Internship Agreement can last up to three years and for an unlimited number of interns.

Employed Interns

Host organisations can also employ students for the duration of their placement. In these cases, a non-going/temporary employment contract will need to be negotiated between the host organisation and the student. Where a student is employed, the host organisation will be asked to sign an Employee Letter, which clarifies the obligations of all parties and accurately reflect the student's role within the organisation.

All students undertaking an internship are covered by ANU insurance that includes general product liability, personal accident and travel.

Stipend award, Employment and Travel Grant

Internship hosts can offer a stipend award to the intern(s) at their placement's completion. The value of the stipend award can range from A\$500 up to A\$3,000. This stipend award goes directly to the student.

Internship hosts can also choose to hire the intern(s) on a casual basis.

Alternatively, internship hosts can choose to offer a travel grant to the intern(s) as part of their placement in the form of travel and meal allowance. The value of the travel grant can be determined by the host at their own discretion. The average amount is approximately AUD\$3500 - \$5000.

Once the student has accepted the internship offer, the host will receive an invoice for the travel grant, and the payment will be made to the student in-full by the ANU College of Law Careers and Employability team. There are no processing or administrative fees charged by the ANU College of Law.

Contact us

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